



Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Tuesday, January 11, 2022

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:46 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u> X </u>
Heather Wright, Vice President	<u> AB </u>
Lisa Stewart, Treasurer	<u> AB </u>
Jonathan Sheldon, Secretary	<u> X (via cell phone) </u>
Andrew McCurdy, Community Member	<u> X </u>
Daria O'Brien, Community Member	<u> X </u>

Additional Non-Voting Participants

Margaret Johnson, Executive Director	<u> X </u>
Lane Carlson, Executive Director	<u> X </u>
Wendy Sanders, Special Ed Director	<u> X </u>
Carol Wahl, Principal	<u> X </u>
Cathleen Serna, Business Serv Provider	<u> X (via video conference) </u>
Robyn Stamm, Business Serv Provider	<u> X (via video conference) </u>
Sophia Zaniroli, Staff Liaison	<u> X </u>

Board Recorder: Adel Morfin

Online Zoom Guests: Cathleen Serna, Nicole Iskra, and Robyn Stamm

DIRECTOR REPORT:

- **Margret Johnson:**
Nothing to report at this time
- **Lane Carlson:**
Reported that he was glad to join the RSA team and be onsite daily. He is working on getting to know everyone.

PRINCIPAL REPORT:

- **Carol Wahl:**
Reported that she has been busy meeting with parents regarding attendance concerns. She stated parents are not clear on COVID criteria, which has resulted in additional unexcused absences that are part of truancy letters. Carol will be working with the attendance clerk to clear some of these absences and provide better communication to RSA families in the future.
- After school detention will begin next week for students with five or more absences.
- K-8th NWEA testing window is scheduled for 1/24/22 – 2/4/22.

STAFF LIAISON REPORT:

- **Sophia Zaniroli:**
Reported the mandarin program is currently prepping for Chinese New Year on 1/31.

GOVERNING BOARD REPORT:

- **Daria O'Brien:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Andrew McCurdy:** Nothing to report at this time
- **Jean Hatch:** Nothing to report at this time

GOVERNING BOARD CORRESPONDANCE:

- No correspondence at this time.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 12/14/2021 Minutes
- 1.2 Approve December 2021 Warrants
- 1.3 Approve Integrated Pest Management Plan – 2nd Read
- 1.4 Approve RSA High School Application for Admission – 2nd Read
- 1.5 Approve Master's in Education Stipends – Effective 7/1/2022
 - 1.5.1 General Master's Degree
 - 1.5.2 PHD Degree
 - 1.5.3 Subject Specific Master's Degree
- 1.6 Approve High School Job Descriptions – 2nd Reads
 - 1.6.1 Counselor/Registrar
 - 1.6.2 English Language Arts Teacher
 - 1.6.3 Math Teacher
 - 1.6.4 Science Teacher
 - 1.6.5 Social Studies Teacher

Daria O'Brien moved to approve the consent agenda as listed, seconded by Andrew McCurdy. Vote 4 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: 2020/21 Financial Audit Report

Cathleen Serna reviewed the 2020/21 Audit Report with the board. The audit report, provided by Eide Bailly LLP, is the financial statement ending 6/30/21.

RSA received one audit finding for misstatement of revenue related to the Umpqua PPP Loan, which resulted in an overstatement of the ending net balance. The loan forgiveness was originally recorded in 2020/21, but the official bank letter was dated 7/15/2021. Cathleen completed an audit adjustment to correct the issue, which had no financial impact on RSA, and recorded it in the appropriate year.

Overall RSA's financial statements are "in accordance with accounting principles generally accepted in the USA."

2.2 Discussion/Action: Directions to Finance Committee for 2nd Interim Budget Development & MYP

Margaret Johnson reviewed the proposed directions to the Finance Committee for developing 2nd Interim Budget & multi-year projections:

- Review 2nd Interim Budget using anticipated revenues based on anticipated P-2 ADA.
- Review potential COLA increase to Reg Ed & MTSS Certificated Salary Schedules, comparable to other local area schools, including statutory employer contributions.
- Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development, ESSER II & III funding, Expanded Learning Opportunities funding, Educator Effectiveness Block funding, Federal and State, etc. (per year to date expenditures and costs associated with LCAP, Title 1, Title 2, Title 4 for remainder of year.
- Ensure budget maintains a 20% board designated reserve over MYP.
- Prepare/review MYP for fiscal solvency.

Margaret stated certificated staff have requested the board consider reviewing salary schedules for potential COLA increase. She inquired whether the board wished to include classified salary schedules as well or focus strictly on certificated staff. Andrew McCurdy and Jonathan Sheldon, recommended the Finance Committee at both groups, in order to stay consistent with past practices.

Andrew McCurdy moved to approve the Directions to the Finance Committee for Developing Second Interim Budget & Multi-Year Projections, including reviewing potential COLA increase to Classified Salary Schedule. Motion seconded by Jean Hatch. Vote 4 Ayes: 0 Nays.

2.3 Discussion: High School Building Update

Lane Carlson reported on the high school building progress. He stated the land survey found there was an issue with the location of the vernal pools, which resulted in having to reconfigure the original high school floor plans. Andrew McCurdy stated there is also a chance the current location of the existing well may have to be reconfigured and/or relocated in the near future.

The high school building design plans were presented and reviewed by the board. The plans were also shared with theater and RSA staff. Lane reported staff feedback was positive.

The next steps in the process will be to finalize the plans with the city, secure portable buildings, connect with Karl Yoder on the bank loan, and meet with McConnell about the parcel title.

2.4 Discussion: Review of Governing Board Goals

Margaret Johnson shared the 2021/22 Governing Board Goals and reportable timelines with the board to measure ongoing progress. The board determined that they are effectively meeting their goals and timelines.

2.5 Discussion/Action: Personnel Updates

Sabrina Boyd – 1/13/22 Education Specialist Teacher

Wendy Sanders reported Sabrina Boyd will transition from her previous position as 1st/2nd Reg Ed Teacher to Education Specialist in January. RSA has secured a waiver allowing Sabrina to teach in Special Education capacity for the duration of the school year, while she works towards securing her Special Education Credential. A letter will be sent to RSA families informing them of the transition.

Cori Pavone will be working as a long-term substitute to fill the 1st/2nd Reg Ed Teacher position vacated by Sabrina Boyd.

ADJOURNMENT:

Meeting adjourned at 6:33 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, February 8, 2022
Time: 5:45 p.m.
Location: Redding School of the Arts/Room 21
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Jonathan Sheldon
RSA Governing Board Secretary



Board Approval Date